

VANCOUVER YOUTH SOCCER ASSOCIATION - REMINDER CALENDAR

ALL MEETINGS EXCEPT WHERE INDICATED TO THE CONTRARY ARE HELD THE 3 RD MONDAY OF THE MONTH AT THE TAI KONG UNITED CHURCH, 4720 ELGIN @31 ST AVENUE, BETWEEN FRASER AND KNIGHT STREETS AT 7PM.	
TBA - June	(Unless already done at the May meeting) hold a Club Presidents' meeting to discuss BC amendments. Appoint delegates to the BC AGM.
TBA – June	BCSA Annual General Meeting for VYSA Board delegates and invited Club Presidents'.
June 1st	BCYSSL (Select Boys') fees and performance bond due to be paid to the league
June 1st	GMSL (Metro Girls') team affiliation fees due to league
2nd week of June	Tentative – Vancouver FC Annual General Meeting
If there was a Board meeting in May there will be no meeting in June.	
After BCSA AGM	Scheduler will email Pre-season Information document to the VYSA Board and Clubs.
June 23rd	<ol style="list-style-type: none"> 1. Divisional Team Intent-to-Play forms must be into the VYSA Scheduler for U11 to U18 teams participating in 4-District & BCCGSL leagues. Note: Teams not affiliated at this time will only be included in the schedule to eliminate a bye. 2. For those teams indicating Provincial or BCSA Cup entry, a photocopy of the coaching qualifications (CCY or CCS) must be attached to the Intent-to-Play form if not available via the links on www.bcsoccer.net.
July 1st	VYSA Secretary to send a contact list of VYSA Board Members, Club Presidents' and Secretaries to the BCSA, the VYSA Board Members and Club Presidents'.
July 15	Note: New teams will only be accepted in 4-District after this date if it eliminates a bye.
Tentative	No Board meeting in July.
July 31	<ol style="list-style-type: none"> 1. The Scheduler will give a list of teams entered for the upcoming season to the following VYSA position holders: District Chair, District Secretary, District Risk Management Person and District Discipline Rep. 2. Each and every season team officials, Club Presidents', secretaries and referees 19 and over must fill-out a Risk Management form.
August	Reminder: If all team officials on the team registration form have not filled-in a Risk Management form or Criminal Records Check the team will not be registered by the District Registrar.
3rd Monday of August	<ol style="list-style-type: none"> 1. VYSA Board meeting; presentation of scholarship cheques to recipients providing they supply VYSA with proof of acceptance to a Post Secondary School (alternatively - at the September meeting.) 2. VYSA Board Members, Referees, Club Presidents' and Secretaries to forward their Risk Management forms to the VYSA Secretary who will then forward them to the VYSA Risk Management Person.
August 15	U11 in-house boys and girls' U11 and U12 Silver Team Intent-to-play forms and fees.
NOTE:	<ul style="list-style-type: none"> • Players must be registered with the District Registrar 24 hours in advance of the start-up date as indicated above. Those U11-U18 teams that are not registered will be allowed to play that weekend but if they are not registered with the District Registrar by Friday AM of the following week then the <u>team will be withdrawn from the schedule until they are registered.</u> • Properly registered means with proof of age and, if applicable, Out-of-District forms, the registration form and Risk Management form – received by the District. • Clubs will be fined for late registration of their teams as per the Performance Bond. • The Risk Management form is to be in a sealed envelope (provided by the VYSA) with the Club and team name, division and team official's name printed on the envelope. The envelope will be paper-clipped to the team registration form and taken to the District Registrar.

September	1 st Weekend after Labour Day – first weekend of play for U11- U18 4-District & BCCGSL league teams. 2 nd Weekend after Labour Day – first weekend of play for U11 in-house teams. 3 rd Weekend after Labour Day – first weekend of play for Mini teams.
September 8	Deadline to submit mini team information for scheduling
Midnight, Sept. 30	Deadline for Photo Identification cards. i) Validated ID cards will not be returned to the team until all cards are presented to and verified by the Photo ID Person. ii) Teams without cards will forfeit their game(s) until they have all their cards completed. An exception will be made only if a letter from <u>the District Discipline Chair or District Registrar</u> confirms that there is a justified reason why this team or person is without their ID card. Fines will take affect starting October 1st.
October 10	Deadline for Mini Team Registration & Risk Management forms to the District Registrar. A cheque for fees must accompany the registration.
NOTE:	If grass fields are closed and teams choose to ignore this mandate – clubs will be fined.
3rd Mon. October	VYSA Board and Club Presidents’ meeting, 7PM.
October 31	First pay period for VYSA Referees. Match reports not received by this date will be paid on the next pay period.
November	Ongoing performance bond deductions from the Clubs.
December 1st	Reminder: Upcoming season’s U14-U18 Vancouver FC coaches’ - Applications due by January 1 st - to the Vancouver FC Secretary.
2nd Monday December	VYSA Board meeting
December 15	Mid-season pay period for Referees. Match reports not received by this date will be paid for on the next pay period. Deadline for amendments to the VYSA Bylaws.
	Jackie Larson will send a request letter to the Tai Kong Church with the rental cheque to book the meeting room for the upcoming year – check with Chair, Scheduler, Referee-in-Chief, U11 Coordinator for specific dates (based on previous year’s booking.)
3rd Monday of February	VYSA Board/Club Presidents’ Meeting. VYSA Treasurer to present a projected budget. Review previous year’s budget to determine whether fees will have to be increased. Vancouver FC Secretary to send a notice to all Clubs to introduce the upcoming season’s coaches. Vancouver FC Coaches should go on bcsoccercentral.com to view schedules so they may observe players for upcoming season. Clubs/teams are encouraged to send their players to the Vancouver FC tryouts.
February 15	Scholarship person to send-out letter telling the graduating players of the VYSA scholarships, the availability of a copy on the website and the April 15 th deadline.
Last Registration	The VYSA Registrar will not register after the Monday of the week of the last scheduled league game.
March 15	The Vancouver FC President or designate will get copies of the notice & newsletter to the VYSA Registrar who may either email a notice to the Club Presidents or mail directly to the registered VYSA players (and Vancouver residing players playing OOD) in the year of eligibility for the upcoming Vancouver FC team try-outs.
3rd Monday March	VYSA Board Meeting. If not done already, determine the AGM date and book the church. Set a Nominating Committee for the upcoming elections. Determine who will be running from those who are up for re-election.

	Decide whether or not to advertise for the BC Cup Tournaments. Notify BCSA of our AGM date. Chair to sign BCSA Scholarship applications after checking with VYSA District Registrar to make sure player is registered and has played for at least the last 3 years.
March 25	Final pay period for VYSA referees for the season. Referees' who officiate Inter-District Provincial and BCSA Cup games will have an extra pay period added for April and May.
April	Final Performance Bond deductions from Clubs.
April 1st	Deadline for Clubs to present amendments for the BC Constitution to be received by and for review by the VYSA board.
April 1st	<ol style="list-style-type: none"> 1. Notice of the VYSA AGM to a Club will constitute notice to the Club President, Secretary and the Clubs' team officials. 2. The onus will be on the Clubs to email/fax/phone all team officials and pass along the information. The VYSA Secretary may choose to organize a mail-out of the AGM Notice including amendments and other applicable information to eligible voters and VYSA board members. Notice will also be posted on the VYSA website. 3. The VYSA Secretary will contact the District Registrar and Referee Coordinator for a voting list of team officials and referees. The Secretary will compile a list of Club Presidents' and Secretaries for voting purposes at the AGM. 4. Notice to the Referee-in-Chief will constitute notice to the referees. The Referee-in-Chief may be required to liaise with the Referee Coordinator regarding circulation of the AGM notice.
April 15th	Scholarship application deadline.
3rd Monday April	VYSA Board and Club Presidents' meeting.
During April	VYSA Secretary to run-off last season's AGM minutes and this season's reports and have voting cards and member voting lists for upcoming AGM. <i>Reminder:</i> Written reports from VYSA Board members (such as Chair, Treasurer, Registrar, Discipline, 4District Rep, BCCGSL Rep, Referee-in-Chief, Referee Scheduler, Performance Bond, Select Liaison, Metro Liaison, Parks & Fields, etc) to be turned-in to the VYSA Secretary for the AGM booklet.
Early May	<ol style="list-style-type: none"> 1. First TUESDAY, VYSA Annual General Meeting at the Tai Kong Church, 7PM-lower hall. 2. Presentation to anyone leaving the Board, plaques for Pioneer Award and medals for teams finishing first place in their league sections.
By Mid-May Club Presidents' meeting	<ol style="list-style-type: none"> 1. VYSA Secretary to check Secretary's duties as per job description regarding updating Society Book and filing Constitution/Bylaw forms, changes, etc. 2. If BCSA amendments have been received book a Club Presidents' meeting in May and appoint delegates to the BC AGM. 3. Person Responsible for Scholarships to send letters to applicants both chosen and not chosen. Indicate to those who were chosen that they would have to provide proof of attendance at a post secondary institution. Presentations will be at our August or September meeting.

Pat Banks	U11 to U18 Team affiliation forms & fees - Scheduling All Mini to U18 Registration, Out-of-District, Transfers & Risk Management forms Youth-to-Youth Permit forms and Intra-Club Permits-see instructions form U11-U18 Photo Identification
Manjit Biring Treasurer	Receives Performance Bond fees – see Performance Bond document Administers deductions from the Performance Bond document
Marc Bowley	VYSA Referee-in-Chief. Referees' complaints & kudos, clinics & development
Susan Dhillon	Risk Management forms
David Joseph	All girls' discipline issues
Jackie Larson	All boys' discipline issues
Ed Soltysik	Assigns referees to U13-U18 games and receives on-line match reports
Maryann Gray	U11/12 Girls' Scheduler
Floyd Salazar	U11 In-house Boys' Scheduler
Anu Kainth	Mini Scheduler
	See the VYSA Contact list to see the additional position holder's names.