



VYSA District Preseason Info 2018-2019

Your guide to a successful soccer season

VYSA Board of Directors

Table of Contents

AFFILIATION FEES 2018-19	3
VYSA POLICY REGARDING NEW CLUB STATUS	4
REFEREE FEES	5
AGE CATEGORIES	5
INSURANCE	6
BCCSL LEAGUE PLAY	6
UNDER 13 TO UNDER 18	6
Div 1, 2 and 3	6
Registration Numbers	7
VYSA INTENT TO PLAY/PRELIMINARY REGISTRATION	7
PLAYER REGISTRATION U11 – U18	8
INTERNATIONAL TRANSFERS	8
CRIMINAL RECORD CHECK (CRC)	8
OUT OF DISTRICT PLAYERS (OOD)	9
TEAM TRAVEL FOR LEAGUE GAMES	9
TEAMS TRAVELIING OUT OF PROVINCE	9
BCSA PHOTO I.D.	9
COASTAL A & B U13 to U18	10
Coastal “A” Cup	10
Coastal “B” Cup	10
LEAGUE CUPS	10
VYSA INTENT TO PLAY/PRELIMINARY REGISTRATION AUGUST 15	10
FLUID ROSTERS POLICY	11
U6 to U10 TEAMS	11
VYSA U8 to U10 LEAGUE INTENT TO PLAY	11
FIELD CONDITIONS	12
VYSA FIELD SCHEDULING FOR LEAGUE AND CUP PLAY	12
BCSA HARASSMENT POLICY.....	13
VYSA ANNUAL GENERAL MEETING.....	13
VYSA SCHOLARSHIPS.....	13
SPRING AND SUMMER CAMPS OR ACADEMIES	13
HINTS AND REMINDERS.....	13
VYSA POLICIES, FORMS AND WEBSITES.....	14
DATES TO REMEMBER*	14

VYSA DISTRICT PRESEASON INFO 2018-19

The purpose of this society is to foster, develop and govern the game of soccer among youth

within the City of Vancouver and U.B.C. Endowment Lands. This society will oversee and insure that teams are registered and entered into leagues while following all rules, regulations and guidelines that CSA, BCSA and the individual leagues require.

A recognized club is a community-based organization that organizes, equips and operates not fewer than four youth aged soccer teams in Under 13 through Under 18 which will affiliate with V.Y.S.A. A minimum of 44 players (11 per team) is required to be eligible for club status. All teams must affiliate, complete and file forms supplied by the society each year, and clubs must pay fees by a date set by the Directors.

Recognized clubs in V.Y.S.A. are below.

Please use only the abbreviations noted as they are the ones submitted to BCSA and also accepted by the various leagues:

- Italian Canadian Sports Federation.....**ICSF**
- Kensington-Little Mountain Soccer Association.....**KLM**
- Killarney Youth Soccer Association.....**KIL**
- Marpole Soccer Club Society.....**MAR**
- Vancouver Athletic Football Club.....**VAFC**
- Vancouver Football Club.....**Van FC**
- Vancouver United Football Club.....**VUFC**

AFFILIATION FEES 2018-19

Under 17, 18 BCCSL	All Playing Levels	\$1,290
Under 15, 16 BCCSL	All Playing Levels	\$1,240
Under 13, 14 BCCSL	All Playing Levels	\$1,190
Under 11, 12 BCCSL	U11 Gold, All U12 Levels. Division 1	\$ 594
Under 11, 12 VYSA In-House	All Playing Levels	\$ 594
Mini	Per Player	\$ 21
Van FC U13 to U16	Per team, includes ARs	\$1,180
Van FC U17, 18	Per team, includes ARs	\$1,230

All cheques should be made payable to V.Y.S.A. When making payments to VYSA for any reason, please make a note on each cheque indicating what the payment covers.

All fees include C.S.A and BC Soccer individual player fees, referee fees for U13 to U18 (based on 10 home games per team at the rates on Page 2) , V.Y.S.A. overhead costs (meeting expenses, honoraria, supplies, scholarships, paid appointees, etc) , BCCSL league and cup fees. These fees are due by June 23 with the Intent to Play spreadsheets for all U11 to U18 teams wanting to play in BCCSL. Entry deadlines for mini and non BCCSL levels of play are noted later in this document, but the fees paid for those age groups are the same. Clubs folding teams after affiliating will be refunded the fee less the \$170 V.Y.S.A. overhead and at least a \$100 BCCSL fine. Teams folding after 3 games receive no refund.

The fees for U11 and U12 team registration are based on 12 players per team; U13 to U18 on 15 players. The District Registrar will keep a total of how many players are signed on each team and will bill the club in February for any numbers above that. i.e. Club X registers 10 teams making a total of 150 players. By the end of the season, they have added 20 new registrations. Their extra billing would be 20 X \$32 (BCSA player registration fee) = \$640. There is no deduction for teams registering fewer than 15 or for players who are registered as of October 1 and then quit. Players added to U6 through U10 since the September submission are also included at \$21 per player.

As clubs who enter teams only in Spring Leagues require just registration and Photo ID from VYSA, they will pay VYSA a \$100 administration fee plus any applicable BCSA registration fees required for players who were not registered with BCSA for the previous fall/winter season.

Not for profit affiliate clubs shall provide to their District Association within the previous 12 months and annually proof of filing of the affiliated club's Society Annual Report (form 11 and shall also provide at a minimum Notice to Reader financial statements, which have been prepared by a licensed CPA, to their District Association within 30 days of the club's Annual General Meeting. Review and Audit Engagements are preferred.

[What Does VYSA provide for recognized clubs?](#) (click to access on VYSA website)

VYSA POLICY REGARDING NEW CLUB STATUS

A rationale must be provided to the district indicating why they are requesting to join VYSA. Priority, when considering applications, will be given to new clubs that can show they are representing an under-serviced geographic area or an under-serviced demographic and are more likely to increase the total number of players playing in Vancouver.

After agreeing to meet all of the conditions that all member clubs must meet as set out in this document, BCSA Rules and Regulations, as well as any of those required by the individual leagues, a new club may put forward a proposal to the VYSA Secretary no later than February 1st for the Fall/Winter program and January 1st for the Spring/Summer program. The opinion of the existing member clubs will be taken into consideration prior to the VYSA board voting on a motion to accept or reject a new club in Vancouver. This does not apply to existing clubs who have amalgamated. See the *VYSA Policy Regarding Requesting New Club Status* on the VYSA website.

A new club application to enter teams in the Fall/Winter program must be able to add registered referees to the VYSA pool of game officials.

A new club application to enter teams in the Spring/Summer program will be levied a \$100.00 per team fee plus any applicable BCSA registration fees required for players who were not registered with BCSA for the previous fall/winter season.

The District will communicate the results of the decision in a timely manner. The decision of the District is subject to the appeal process as defined in the BC Soccer Rules & Regulations.

https://bcsoccer.net/files/AboutUs/BylawsRulesRegsPolicies/BCSoccer_Rules_Regulations_updated_20170610.pdf

REFEREE FEES

As passed by the Club Chairs at previous VYSA meetings, clubs may pay less but not more than:

U17 – 18	All levels	\$60.00
U15 – 16	All levels	\$55.00
U13 - 14	All levels	\$50.00
U11 – 12	All levels	\$25.00
Mini		\$15.00
Assistant Referees	U17/U18	\$30.00
Assistant Referees	U15/U16	\$27.50

Referees for all mini through U12 home games will be assigned and paid by the individual clubs. Assistant Referees for all league games will be assigned and paid by the home club. Clubs will also assign ARs for U15-18 BCCSL Championship home games (as determined by the BCCSL). Clubs must make every effort to assign ARs for all BCCSL U15 home league games as well. ARs will be assigned by VYSA only for Vancouver FC home games as well as “A” and “B” Coastal Cup games starting with the Round of 16 Coastal Cup play. Referees are a valuable and very necessary resource for the District. Team officials are ultimately responsible for the behaviour of their players, parents and spectators. Reports of abusive behaviour towards game officials will not be tolerated by the VYSA Board and will be dealt with quickly. The VYSA Ref in Chief will be in touch with clubs with procedures for their in-house game officials to follow when they have problems.

AGE CATEGORIES

Individual players may play up if the club Technical Director approves it. VYSA, in line with BC Soccer policy, will accept a maximum 50% underage players on a team. An exception may be granted where a league offers a combined level – for instance Metro Girls’ U17/U18. Some spring leagues may have combined age-groupings. Players are not allowed to play down in a younger age group unless they have been approved via the process organized by BCSA. This applies to both boys and girls at all age and skill levels.

Under 18	born in 2001 or later
Under 17	born in 2002 or later
Under 16	born in 2003 or later
Under 15	born in 2004 or later
Under 14	born in 2005 or later
Under 13	born in 2006 or later
Under 12	born in 2007 or later
Under 11	born in 2008 or later
Under 10	born in 2009 or later
Under 9	born in 2010 or later
Under 8	born in 2011 or later
Under 7	born in 2012 or later

Under 6	born in 2013 or later
---------	-----------------------

INSURANCE

By ensuring that all participants are properly registered and therefore insured, VYSA is enforcing registration rules that protect not only the players, but also the team officials, club Board members and employees. In order to be eligible and insured, all players and team officials must be registered with the District **at least 24 hours before** their first game, camp or academy session. All players and team officials registered with VYSA are insured under BCSA's policy with All Sport Insurance provided they are participating in BC Soccer sanctioned or authorized events only. Details can be obtained from All Sport Insurance at 604-737-3018. Teams planning to play outside of the Province must apply to BCSA and submit the required application to travel and fees. www.bcsoccer.net

BCCSL LEAGUE PLAY

UNDER 13 TO UNDER 18

VYSA will affiliate teams that have been formed through a process of open evaluations. VYSA may decline to affiliate teams formed who do not ensure their membership is a benefit to the District and who are not aligned with the District's objectives. These new applications must be presented to the VYSA prior to June 1 of any given year and will be presented to the VYSA for a vote prior to the team affiliation deadline. VYSA is under no obligation to provide special dispensation for any team which it decides does not conform with this policy.

Metro (Vancouver FC enters these teams on behalf of VYSA)

Metro is the highest level of grassroots soccer available in the Lower Mainland. Teams are selected through District-wide, open evaluations by the appointed team officials and committees. Teams train twice per week in-season in addition to pre-season preparation and occasional tournaments. League play is limited to the Lower Mainland but as with Div 1, Cup play may involve travel to Vancouver Island. After receiving permission to affiliate the approved teams with their respective leagues, the Vancouver FC Registrar is responsible for gathering and submitting all information required by VYSA, BCSA and the respective leagues. This league may have player rules that differ from other leagues. The Vancouver FC Reps will ensure that their teams are aware of these.

Div 1, 2 and 3

Teams in U13 will generally be placed in the league groupings requested. Teams in U14 to U18 will be placed in groupings based on their 2017-18 standings and the team roster form submitted June 23. Comparison of the team rosters and player movement from all Districts involved is important to make fair league groupings.

Boys' and Girls' U13 to U18 teams will be placed in Metro, Division 1, 2 or 3 groupings in the BCCSL.

Divisions 1 & 2 are considered a higher level of competition and is anticipated that players for these teams have been selected using an evaluation process conducted by the clubs or youth district. Division 3 is considered to be recreational level, however, there may be occasions where some clubs/districts select their Div 3 teams through an evaluation process. Should this be the case note this on your team affiliation form (under comments.)

U12 offers 2 levels of play at the beginning of the season; Div 1A and Div 1 B which are both considered to be the highest level of competition and will follow the evaluation process as above.

Please note: U11 and U12 Div 1 and 2 league play will be organized by BCCSL. U11 and U12 Div 3 play will be organized by VYSA. All divisions in U13 to U18 will be organized by BCCSL.

There may be re-tiering of BCCSL divisions after six weeks of play and again, if necessary during the December break. This will be based on their performance in games played to a point established by each league. Moves are made in order to keep the playing level competitive for all within the group and will be done according to BCCSL policies. League rules and policies for teams playing in BCCSL will be communicated to the clubs/teams in August.

Registration Numbers

Number of registered players per team on the ITP/Preliminary Registrations in order to be eligible for affiliation are:

U6, U7*	Club development
U8 5 v 5*	min 4 – max 10
U9 & U10 7 v 7*	min 7 – max 10
U11 & U12 8 v 8	min 8 – no max
U13 to U16	min 11- max 18
U17 & U18	min 11- max 20

VYSA follows the BCSA Policy regarding teams playing up. All teams must play within their own age group. No more than 50% of the total team roster may be underage.

** For teams participating in VYSA run U6 to U10 leagues*

VYSA INTENT TO PLAY/PRELIMINARY REGISTRATION

The purpose of team affiliation is to show intent to play so VYSA knows how many viable teams in the various age groups we will enter into BCCSL.

BCCSL will not accept affiliation of entire under-age teams. VYSA will accept a maximum 50% underage players on a team. Players wishing to play down an age group (see page 5) must meet the criteria as noted in the Playing Down Policy found at www.bcsoccer.net and www.vysa.ca.

For each team wishing to play in BCCSL, clubs must submit (with fees) to the VYSA Scheduler by June 23, a V.Y.S.A. Intent to Play/Preliminary Registration spreadsheet. **Eleven players and at least two team officials who will definitely be on the team and have on record a cleared CRC must be listed for all teams.** The minimum for U11 and U12 teams is 8 players. As per CSA rules, at least one team official must be of the same gender as the players on the team. All required information must be included. This includes a team name. Team A, B, or C is not acceptable. Teams without names on the affiliations will be given a name by the district. They will have to use this name on all other forms, schedules, I.D. cards, etc. for the rest of the season. There will be no exceptions.

Teams using the same name as another team within the club MUST include the birth year as part of the team name every year i.e. KIL 99United, KIL 2000United. VYSA will not accept team name changes after June 23 for teams in U11 to U18 playing in the BCCSL.

Policy at BCCSL is that teams who wish to have more than 5 former Metro or BCSPL players on their roster MUST submit the request, including the names and former teams of these players, to the VYSA Secretary by the last week in May. VYSA will then forward this request to the BCCSL, if approved, for their June meeting. The same process must be followed at any time before or during the season if adding a former Metro or BCSPL player will put a team over the limit of 5. Failure of a team to declare more than 5 players formerly from those leagues may result in penalties, fines or forfeiture of games.

Please make sure that the names of the team officials will be the ones who will be with that team in September as websites and contact lists are constructed from those names. The first 2 names submitted will be used as Contact 1 and Contact 2 respectively on the websites. After July 15, any changes to those two names submitted as team officials in June will result in a \$10 fine per change. **Team officials who choose to register with more than one team will not have requests granted to change scheduled games to accommodate their extra commitment to second or subsequent teams.** Make sure your team officials are aware of this policy.

A maximum of 5 team officials may be registered per team but only 3 officials per team will be allowed voting privileges at the VYSA AGM. The CSA states that at least one team official must be of the same gender as players on the team.

As the scheduling process begins immediately upon receipt of the Intent to Play/Preliminary Registration info, late teams may be accepted if they eliminate a “bye” in a league grouping. The scheduling committees determine league groupings for U13 to U18 based on last year’s standings. It is not good enough to just fill in the names of last year’s players. Fill in all required information and give an honest opinion of where the team would best compete. Please read the Performance Bond Fines at the end of this document regarding improperly filled out “paperwork”. This includes electronic submissions.

If the 2017-18 standings do not appear to support a change in level of play for the 18-19 season, teams wishing to enter a different level of play from last season must show a dramatic change of players from the previous season on their June 23 roster forms. Do not project that a team may exist unless there are at least the minimum number of registered players and team officials committed to that team by June 23.

PLAYER REGISTRATION U11 – U18

Please see paragraph regarding registration and insurance on Page 3.

Registering with the club has nothing to do with being registered with VYSA/BCSA. All players and team officials must be registered with the Vancouver District Registrar each year **at least 24 hours before** their first league game, camp or academy session. New participants may be added up to 24 hours before the last league game of the season. These are BC Soccer Rules of Registration. Registration of players with the Vancouver District Registrar is done through the **Club Registrars only**. League registration for both players and team officials will be considered as closed the Friday before the last scheduled league games of the season.

Players in U11, new players in U12-U18 coming into V.Y.S.A. and players who have not registered with V.Y.S.A. for two or more seasons must provide a legible copy of a birth certificate or passport in English. A properly completed “Club Confirmation of Age and Eligibility” form will be accepted by V.Y.S.A. if there are parents who refuse to provide an actual copy of a POA to the District. Please keep in mind that this form is not meant to replace all copies of POAs to the District. As long as the issuer, the player’s name and DOB are clear, a POA with the registration numbers blacked out has always been acceptable. A BC Care or Services Card or a Driver’s License are not accepted as they do not include the player’s place of birth or current citizenship.

If the player’s POA doesn’t show they were born in Canada, you will need to ask them to provide a Permanent Resident card that was issued 5 or more years ago or some other form of government-issued documentation showing they have resided continuously in Canada for the past 5 years. If that can’t be provided, then they require an International Transfer. The back of the PR card is required in order to show the original date of issue. That date must be at least 5 years before the player is registering for the current season.

INTERNATIONAL TRANSFERS

It is the club’s responsibility to make sure that any players 10 and older who are not Canadian citizens and are registering in Canada for the first time, have permission to do so from their previous country of residence. Information is included in the Club Registrar’s Info of the Intent to Play/Preliminary Registration. spreadsheet. **DO NOT** include players in the workbooks who have not applied for an International Transfer. If the player’s POA doesn’t show they are a Canadian citizen or have been granted Permanent Resident status for at least the past 5 years, then they require an International Transfer. Canadian citizens who last played in another country must also get an ITC.

Players registering for U11 who have previously been registered in U10 and younger with a club do not require an ITC. This is required only for new players. Please note the previous team and age group in the workbook for these players to avoid confusion.

CRIMINAL RECORD CHECK (CRC)

BCSA rules state that every team official, referee, volunteer, coordinator, employee, or director with an affiliated BC Soccer organization, aged 19 and over, as well as anyone who in their duty with the club is responsible to handle financials of any kind, must have on file the results of a Criminal Record Check **BEFORE** the start of the season.. It is the responsibility of the Club Risk Management Officer and the Club Registrar to ensure that only team officials

who have a valid and current CRC are registered with VYSA. It must be valid for the duration of the current season and extend into July to cover any subsequent Cup play.

OUT OF DISTRICT PLAYERS (OOD)

It is BC Soccer's policy that youth teams in U13 to U18 have no more than 5 players who reside in other Districts. It is V.Y.S.A.'s intention that players who reside in Vancouver will fill our rosters. This policy should not be misconstrued as encouraging out of district players to come here. VYSA has the right to refuse players from other districts if we feel there are Vancouver players who can fill the rosters. O.O.D. permission is compulsory for all players EACH YEAR.

It is the club's responsibility to see that the OOD players are correctly listed on the registration spreadsheets and sent to the V.Y.S.A. Registrar who will then contact the releasing districts for OOD approval. It is also the responsibility of the team officials/club to inform the V.Y.S.A. Registrar if players move out of the district of Vancouver after the June 23 Intent to Play/Preliminary Registration form has been submitted. If players moving after this date means that a team now has 6 or more O.O.D. players, after a review, players could be allowed to stay with the team for the duration of the season, but the maximum of 5 would still apply the following season. A committee will be struck to check into player's residency if questioned. It is V.Y.S.A. policy not to accept affidavits. While there are no limits to the number of OOD players on a team in U6 to U12, there is no grandfathering of all OOD players once they get to U13.

TEAM TRAVEL FOR LEAGUE GAMES

All teams on the published schedules are entitled to full participation in the league. Neither VYSA nor the Leagues will accept attempted forfeits of any away games because teams do not want to travel. In the event that any team notifies the league of its intention not to travel for these games, it will be told that its notice is not accepted and that they are expected at the time and place determined by the Scheduler, where the home team and game official will be present. Any team not turning up to such a game will then be subject to the penalties "team failing, without just cause, to play opposition when game officials are present" i.e. a fine, plus game official costs, and a possible withdrawal of services. See BCCSL Rules & Regulations. This applies to all age groups.

TEAMS TRAVELING OUT OF PROVINCE

All players and team officials who are travelling outside of BC must get approval by both the District and BCSA in order for insurance to be valid. The travel application can be found at www.bcsoccer.net. See www.bcsoccer.net for a policy on Special Event Player Permits for players not registered with BCSA.

BCSA PHOTO I.D.

BC Soccer photo I.D. (taken within the last 24 months) is compulsory for all players and team officials in the BCCSL. ID cards are now required for all U11 to U18 divisions. Instructions for Photo ID cards will be included on the copy of the roster validated by the VYSA Registrar. Although the BCSA deadline is midnight of Sept. 30, in order to prevent backlogs for processing that may prevent a team from getting their cards back by then, there will be a deadline noted on the validated team list that must be kept. Spring Leagues may require ID cards. It is VYSA policy that teams have new cards specifically for Spring League teams and that fall/winter cards are not used.

All information on the ID cards MUST be the same as on the validated team list provided by VYSA for Photo ID purposes.

As the VYSA Photo ID Person requires sufficient time to validate and laminate a multitude of cards they must be delivered (to her) a minimum of 48 hours prior to the team's first scheduled game to enable the Photo ID Person to complete the cards and for the team officials to present them to the referee from October 1 onwards.

Referees will be instructed that any players without valid B.C. Photo I.D. cards for games Oct. 1 and after are not eligible to play. Teams that do not have all of their cards validated for the season will forfeit all games until their cards are completed. These games will not be made up. The October 1st deadline applies even if a team has no games scheduled until after Thanksgiving (as in a late entry/new team). Fines begin for teams/clubs from the date indicated on the VYSA roster and onwards.

Referees will be instructed that the games can still be played without ID cards, and the BCCGSL will determine the outcome.

COASTAL A & B U13 to U18

Entry for “A” and “B” Cup play is voluntary and requires extra commitment, not only to possibly play two games in a weekend, but also Coastal Cup in April/May and to attend the Provincial Tournaments in July, if they are Coastal Cup finalists. Please see “Coastal Cup” and “Provincial Cup” links at www.bcsoccer.net for full info.

Coastal “A” Cup

Metro-Select Teams are in Coastal “A” Cup. Coastal Cup rounds of “A” play begin at the end of March/beginning of April. Coastal “A” Cup finals are in late April or early May. The Provincial Cup Tournament is in July. Strong Gold teams who are eligible for Coastal “B” Cup play may choose to enter Coastal “A” Cup, but cannot play in both. See www.bcsoccer.net for Coastal and Provincial Cup information.

Coastal “B” Cup

Coastal “B” Cup entry is indicated when filling out the VYSA Intent to Play/Preliminary Registration information in the data that comes from the Club to the VYSA Registrar June 23. Indicate entry ONLY if a team fits all of the criteria at entry time. DO NOT ENTER if your team does not have the commitment to play two games in a weekend, see this competition through to completion in July, or if your team does not have a coach with the minimum coaching qualification.

Boys: only Div 1 and competitive Div 2 teams may choose to enter Coastal “B” Cup. There is no seeding.

Girls: only Div. 1 and strong, competitive Div. 2A teams may choose to enter Coastal “B” Cup. There is no seeding.

The in-house portion of the “B” Cup play downs will be via a blind draw. There is also no seeding at this level and, following the same rules as for league cups, no permitting up is allowed. Extra time and kicks from the penalty spot are in effect if required, for all Coastal B Cup games.

A list of teams who have indicated “B” Cup entry will be circulated to the clubs by late September. There will be a deadline of one week for the clubs to make sure that all of their teams seeking entry have done so and have the qualified team officials required. Draws will be done at that time and NO CHANGES will be made to accept teams after that point.

The list of District “B” Cup Reps must be in to the Coastal Cup Committee no later than March 1. Teams who forfeit games at the in-house level of the playdowns will be fined \$350. Fines can reach \$1,000 once play expands to Coastal Cup Round of 16 and the competition is no longer run by VYSA.

Notice of games is passed on to the teams through their club chair and/or administrator from the Vancouver Scheduler. All scores are reported back to the VYSA Scheduler NOT to BCCSL. Protests for games at this level should be directed to the VYSA District Chair.

There will be a VYSA Representative at each age level for Coastal Cup Round of 16 by March 1st. Wild card berths are determined by BCCSL. Reps from this competition will play in the Provincials in July.

League and/or cup games will not be changed to accommodate a team official who is coaching or managing two teams and finds themselves in a game day conflict.

LEAGUE CUPS

All teams in U13 to U18 are automatically entered into whatever league round robin, cup, or league championship is available and they are part of the league commitment. There is no cup play at the 8 aside or younger levels.

VYSA INTENT TO PLAY/PRELIMINARY REGISTRATION AUGUST 15

Boys and Girls – U11 and U12 Div 3

VYSA follows the BCSA Policy regarding teams playing up. All teams must play within their own age group. No more than 50% of the total team roster may be underage unless the team is in a league that has combined ages i.e. U17/18 Metro or for Cascadia Soccer League.

Clubs must show intent to play and indicate which of the in-house levels they wish to be entered in by August 15 by means of submitting a completed Intent to Play/Preliminary spreadsheet including club and team name, level of

play, the names of 2 team officials with their phone numbers and email address, field and times available. The cheque can be mailed to or dropped off at 255 East 26th Avenue, Vancouver, B.C. V5V 2H2. No team name changes will be accepted after August 15. Changes to the first two contacts per team after August 15 will result in a \$10 fine per name.

Clubs are expected to create teams at these levels of play through fair evaluations, in-club scouting, and camps - not via a competition format. Exhibition games within your club or against teams in other clubs are encouraged to help make the decision of team entry level.

Promotion and relegation may occur one or more times during the season based on results at the time.

A guide specifically for 8 aside play will be distributed to the clubs and registered team officials in late August. There will also be a pre-season meeting for all 8 aside team officials early in September. Notice of the date and location will be given well in advance. Each team must have a rep present. The boys' and girls' 8 aside VYSA Schedulers are included at the end of this document. Final league games of the season are the last weekend in February.

FLUID ROSTERS POLICY

The Fluid Rosters Policy replaces the ICP (Intra-Club Permits) used in past years. For info on Fluid Rosters Policy, see page 15 of the [BCCSL Rules and Regulations](#)

TRANSFERS

BC Soccer Transfers are required in order to permanently move a player's registration from one team to another. There is no fee required when transferring from one VYSA team to another, but a form must always be completed.

U6 to U10 TEAMS

See BCSA's Small Sided Soccer Development Manual. All games are to be played with an emphasis on fun, sportsmanship, development, education and respect for teammates, opponents, and referees and shall be non results oriented. VYSA U8 to U10 Leagues will not be tiered. Play begins in September two weekends after Labour Day for clubs/teams participating in the VYSA- scheduled U8 to U10 leagues and ends the last weekend in February. Clubs who choose to run in-house mini leagues may have different starting dates and will not need to follow the next set of instructions for VYSA U8 to U10 Leagues although BCSA official rules and policies must be followed.

VYSA U8 to U10 LEAGUE INTENT TO PLAY

Clubs wishing to enter teams in the VYSA U8 to U10 league must submit to the VYSA Registrar the information required in the format requested by no later than the first Wednesday after Labour Day in order to begin the scheduling process. This will include team name, age group and the name, phone number and email address of at least one team official. Also included must be the grass and gravel fields to be used along with the times that are available for play. A minimum of one time slot for every two teams entered is required. This information will be passed along to the Scheduler. Each club's information for both the boys' and girls' teams must come all in one document but is to be divided into boys and girls. This does not apply to clubs running their own mini programs. VYSA schedules U8, U9, U10 only.

U6 to U10 TEAM REGISTRATION

Registration for all U6 to U10 players and team officials (not to be confused with team Intent to Play) must be sent to the V.Y.S.A. Registrar before the first weekend of play in the format requested along with a cheque for \$21 per player. Clubs must be sure ALL required information is completed (including city in the address). For information on players who wish to play down in a younger age group, please go to www.bcsoccer.net for their policy. Each team official must have a Criminal Record Check on file before their name can be included on the team registration. All teams must have at least one registered team official of the same sex as the players. Fines will be levied for improperly filled out information. In order to be eligible and insured, all players and team officials must be registered with the District at least 24 hours before their first league game, camp or academy session.

FIELD CONDITIONS

All fields are subject to closure. In Vancouver, fields are closed from noon Friday until the next Friday at noon, including turf fields unless otherwise noted, on the website. Field closure information can be found at www.vancouverparks.ca under “Recreation” “Playing Fields” then “Playing Field Status for Weekend Play” on Friday afternoon. Don’t forget to refresh it each time to get the most up to date information. Please note that severe weather (frost, snow) may result in the closure of turf fields from time to time. You can also still get the info by phoning the Field Line at 604-473-6206. Teams ignoring closures will be fined and may risk playing their remaining home games on gravel. Parks Board does have field monitors and we risk losing the permit to a field if it is played on while closed. Charges could also be levied for any damage done while playing on a closed field. You can report unauthorized field users or those who are playing on closed grass fields to 604-861-5100. School Board grass field closure number is 604-713-6000 Ext. 2666. Dangerous conditions (holes, glass, etc.) should be corrected before play begins.

VYSA FIELD SCHEDULING FOR LEAGUE AND CUP PLAY

Clubs will be allocated turf hours based on their overall percentage of teams in U11 to U18 BCCSL that they affiliate at the allocated deadlines with VYSA for the current season. Clubs will be scheduled as close as possible to their catchment areas.

As Van FC and Fusion FC will receive the game times they require, their numbers will not be included in the aggregate number of registered teams. The time slots at Livingstone set aside for Van FC and Fusion FC will not be included in the overall total inventory of turf time available.

Teams will be paired for all available turf times for both 8 aside and 11 aside games. All other teams will be given paired grass/gravel allocations. These assignments for the season will change only if league section restructuring causes any pairings to be broken. Clubs may rent private turf fields at their own expense for their teams. They will also be responsible for securing those private fields for post-season cup play in advance if they want their teams to have home games on the same fields on which they play their league games.

Moves from grass/gravel to turf will only be made only if:

1. A bye or league approved game cancellation creates an unused turf time slot.
2. The scheduled opposition requires a later start to accommodate travel time.

Moves will be made from turf to grass/gravel on weekends when Fusion FC has scheduled home games. Occasionally, grass fields with all-weather alternates will be used for these moves to accommodate Fusion FC games.

As much as possible, teams will be given assignments close to their club’s catchment area, but pairings (both turf and grass) will also be done with the following priorities:

1. Younger teams get the earlier times
2. Two teams paired in the same league section
3. Two teams with the same game length
4. Two teams with different game lengths will be paired as the last game of the day.

On Saturdays, Trillium East and West will be used for 8 aside games. Using 8:00 a.m. to noon will accommodate 12 pairings (24 teams).

On Sundays, Trillium East and West are available only from 8:30 until 10:00 (four 8 aside pairings).

Teams in 8 aside sections, with the smallest number of opponents coming from other Districts, will have the 8:00 a.m. assignments.

It is the clubs’ responsibility to ensure, well in advance of the mid-July scheduling process, if a team in any league or age group does not want a permanent turf assignment and to record it beside the team name on the Team tab of the workbook along with any other requests. Within reason, the Scheduler will look at special requests from clubs but not all requests can be granted.

Fields with changing rooms- The lock code is distributed on a need to know basis only. It is not to be shared or passed on. Teams, players and officials are not to let anyone in to the change rooms they do not know personally. Do not leave anything in the change rooms, even when locked, thinking that it’s safe to do so.

BCSA HARASSMENT POLICY

Harassment is defined as comments, conduct or gestures made by anyone which is insulting, intimidating, humiliating, malicious, threatening, degrading or offensive and directed towards an individual or group VYSA has a zero tolerance harassment policy. Harassment is a form of discrimination that can result in the expulsion from membership of those found guilty. This policy can be viewed at www.vysa.ca.

VYSA ANNUAL GENERAL MEETING

This meeting is held in May at 7 p.m. Notice of the AGM is communicated to all members of record. Check the V.Y.S.A. website for the exact date. Notice to a recognized club constitutes notice to all registered club team officials, club secretary and club chair. Notice to the Referee-in-Chief constitutes notice to all registered referees. To be eligible for V.Y.S.A. membership, your name must be submitted by your club as a coach or manager by the close of the league registration deadline (the Friday before the last league games) in order to vote at the AGM that year. No proxy votes are allowed and each member present may cast only a single vote. Any club in financial arrears to the District will lose all voting privileges.

VYSA SCHOLARSHIPS

- 1 - Jacques Moon Scholarship - Boys
- 1 - Dave Howden Scholarship - Boys
- 2 - David Joseph Scholarships - Girls

The Vancouver Youth Soccer Association offers scholarships for players graduating from secondary school who plan to pursue post secondary education. Scholarships of \$2,000 each shall be awarded by the VYSA Board, two male and two female, to successful applicants who, for three or more consecutive years, have played with a team registered in the District of Vancouver and are currently playing, refereeing, coaching, or involved in administrative work in soccer under the jurisdiction of the VYSA Board.

Applications must be complete and received by no later than April 15th of each year.

Procedures: In January of each year, notices are emailed to the U18 team officials for distribution to players of graduating age who are currently registered with VYSA. The application can be found on the VYSA website www.vysa.ca.

Please note that a successful applicant must provide proof of acceptance to a recognized post-secondary institution prior to receiving their award. Players are encouraged to apply for both the VYSA and BCSA Scholarships found on www.bcsoccer.net

SPRING AND SUMMER CAMPS OR ACADEMIES

Clubs must let the VYSA Registrar know by February 1 if and when they are holding any Spring or Summer camps or academies or if they are planning to participate in Inter-District Spring Leagues. Participants who were registered with VYSA for the league season do not need to be re-registered or included in the camp and academy workbooks, but must be included for Inter-District Spring Leagues. All other participants must be registered with VYSA at least 24 hours before taking part in any camp or academy. According to BCSA Rules of Registration, those who are registering only for camps or academies or spring leagues still must provide a POA if they are U11 or older and meet the same criteria as players who register for league play such as ITCs, etc. For camps and academies that begin before June 1, new player fees are half of the BCSA regular season per player fee - \$16 for U11 to U18 and \$10.50 for U6 to U10. For camps and academies held from June 2 onward, full BCSA player registration fees are required as that's when the new season registration starts (\$32 and \$21).

HINTS AND REMINDERS

It is the responsibility of those named by the club to be the recipients of communications on behalf of your club from VYSA to make sure that everyone gets what they need to know in a timely fashion.

Be sure that your teams are aware of which Cups they are eligible to enter and that they know there could be extra commitment for teams to play 2 games on some weekends for "B" Cup play. Have them poll their team parents before entering extra cups to be sure they can get the players for those extra days. Coastal "A" and "B" Cup commit-

ments are in April/May and can take a team into mid-July. There are very strict BC Soccer rules in regard to picking up players for the July tournaments portion of the competitions.

Insist that your teams are honest about the residency of their players. Falsifying registration information may mean the suspension of the player and team officials. It is their coaching “career” and reputation at stake if found to be guilty of playing ineligible players. Make sure that team officials know if players move to another district during the season so there is no confusion re: the number of O.O.D. players per team.

Club age group coordinators **are not** the source of information about scheduled league or cup games. If in doubt, team officials can call the BCCSL Reps and Liaisons if the websites cannot give you the information you are needing.

VYSA POLICIES, FORMS AND WEBSITES

With the exception of the V.Y.S.A Intent to Play, all other forms necessary for the season as well as all VYSA policies can be found on the V.Y.S.A. website www.vysa.ca. The BCSA website www.bcsoccer.net also has some forms as well as all Rules and Regulations governing soccer in BC. Schedules, contacts and standings will be available at www.bccysl.com. If your questions can't be answered by visiting any of these sites and viewing the information there, contact the V.Y.S.A. Director who is responsible for the area in question.

DATES TO REMEMBER*

Check BCCSL, VYSA and BC Soccer websites for more dates and details. A regularly updated BCCSL calendar can be found here: <https://www.bccysl.com/calendar>

May 15 - VYSA Board/Club Presidents' meeting

June 23 – Intent to Play/Preliminary Registration and fees to VYSA Registrar for BCCSL.

August 15 – Intent to Play/Preliminary Registration and fees to VYSA Registrar for in-house 8 aside

September 5 – Intent to Play for teams entering VYSA-scheduled U8 – U10 League to VYSA Scheduler

September 6, 7 – All players and team officials BCCSL (Boys) must be registered with VYSA Registrar

September 7, 8, 9 – League play begins for BCCSL.

September 10 – All players and team officials in BCCSL must be registered with the VYSA Registrar

September 15 – All players and team officials in boys' in-house 8 aside must be registered with VYSA . U6 to U10 Player and Team Official Registration and fees to VYSA Registrar

September 16 – All players and team officials in girls' in-house 8 aside must be registered with VYSA. League play begins for VYSA scheduled Mini League

September 16, 17 – League play begins for VYSA 8 aside boys and girls

October 16- Club Presidents' meeting – 3rd Monday

December 7, 8, 9 – Last games for BCCSL before Christmas

December 15, 16 – B Cup in-house games for boys and girls. January 5, 6, 7 – Play resumes for all leagues

January 15- VYSA Board/Club Presidents' meeting – 3rd Monday

February 1 – Clubs must let the VYSA Registrar know when they are holding Spring/Summer camps or academies

February 22, 23, 24 – last league games in BCCSL

February 23, 24 – Final games for VYSA U11 and U12 Div 3 and VYSA-scheduled U8 to U10 League

* Please note that BCCSL dates may change. All BCCSL dates supersede dates published here

VYSA PERFORMANCE BOND SCHEDULE

Every club must post an initial \$1,000 performance bond, payable to VYSA and, if not rolled-over from the previous season, must be in the hands of the VYSA Treasurer not later than July 15th of each and every season.

Throughout the season: Should the balance on hand, after deductions fall to \$300.00, immediately upon notification by the Performance Bond Person, the performance bond must be topped-up to its original (\$1,000.00) amount.

Failure to top-up within 14 days of the notification may result in a \$100.00 fine. Further non-compliance, after one reminder, may result in the withdrawal of services to the Club by means of removing the divisional teams from league and cup schedules until the bond is either received or topped-up. *Note:* these games will not be made up.

End of the season: Leftover money will only be returned if the Club requests it otherwise the Club will top-up the remainder of the performance bond by July 15th or roll it over to the next season.

OFFENSES	MINIMUM FINE
Lack of Assistant Referees U16-U18 and U15 BCCSL Cup Games	\$60.00 per AR
Lack of Game Necessities: Unlined field. Lack of corner flags; nets; team lists, BCSA photo ID or numbered jerseys.	\$25.00 per item
Persistent Verbal Abuse of a Game Official: persistent criticism and/or disputing of calls.	\$50.00
Threat of physical abuse of a Game Official	\$500.00
Improperly filled-out forms: for example team affiliation, team workbooks, divisional & mini registration, individual player registration including missing player ID numbers, transfers and/or BCSA Photo ID. Names submitted as team officials as of June must be those individuals who will be with the team in September - changes will result in a fine.	\$10.00 per team or \$10.00 per item
Lack of BCSA Photo ID (from the date on VYSA roster onwards.) Validated ID cards will not be returned until all cards, including team officials', are presented to and verified by the VYSA Photo ID Person. All information on the ID cards MUST be the same as on the validated team list provided by VYSA for Photo ID purposes. Names submitted as team officials as of July 15 must be those individuals who will be with the team in September - changes will result in a fine.	\$20.00 per team for any portion of the week(s) that the team is not in compliance
Unnecessary replacement of "lost" BCSA Photo ID	\$10.00 per individual ID \$50.00 to replace whole team
Teams failing to appear for a scheduled in-district BCSA Cup game.	Forfeiture plus a \$350.00 fine
Forfeiture of any in-house cup play-down game or failure to appear once schedule has been published.	Forfeiture and/or \$350.00 fine
Clubs whose teams are proven to have falsified player address information will be charged expenses incurred, including courier fees.	

Please Note: Repeat offenses may result in an escalated amount being deducted. For example: first unlined field=\$25.00, second unlined field=\$50.00.

Also – if you disagree with a fine that has been levied you have 5 days to contact the Performance Bond Chair, thereafter, will be no further appeals.

These fines are specific to VYSA and are not to be confused with the ability of the Leagues’ to fine or withdraw services from specific teams.

IMPORTANT: Clubs who miss deadlines; owe money to the District or have not provided documentation such as electronic data and its required paperwork will be informed that they are not compliant. Further non-compliance, after one reminder, may result in fines and the non-scheduling of games or withdrawal of services to the Club by means of removing the outstanding team(s) from league and cup schedules. *Note:* these games will not be made up.

Please see the VYSA Policy Regarding Non-Compliance

2018-19 VYSA BOARD OF DIRECTORS AND APPOINTEES

District Chair	Ray Goldenchild	rayvysa@gmail.com
Vice-Chair Boys’ and BCCSL Rep	Gregor Young	gregoryoung.soccer@gmail.com
Vice-Chair Girls’ and BCCSL Rep	Mark Monro	markm@vysa.ca
Secretary	Ewen Cameron	secretary@vysa.ca
Treasurer	David Valinho	dvalinho@telus.net
Van FC Liaison & Metro Rep	David Valinho	dvalinho@telus.net
Zone 5 BCSA Summer Games	Ray Goldenchild	rayvysa@gmail.com
VFSF Liaison & VYSA Scholarships	Gord Jaggs	gjaggs@vysa.ca
Director	Ian McCarthy	Ian_mccarthy@sfu.ca
<u>APPOINTED POSITIONS</u>		
Field Scheduler	Pat Banks	Soccer4vysa@gmail.com
BCCSL Scheduler	Sirtaj Ali	vysaschedulingrep@gmail.com
VYSA Mini-Scheduler, U11 In-house Boys and U11/U12 In-house Girls Scheduler	Gordon Quan	gquan@vysa.ca
Referee-in-Chief	Bradley Smith	brad@mindsmith.net
Registrar	Anu Kainth	vysaregistrar@gmail.com
ID Cards	David Valinho	dvalinho@telus.net

